

BOARD OF EDUCATIONAL SERVICE UNIT #13

Tuesday – May 21, 2019

Location – ESU #13 Center, 4215 Avenue I, Scottsbluff, NE

Finance Committee – 6:00 PM - (Knapper, Millette, Richards, Sinner) – Open bids for SOAR office remodel and 2019 full size 4 x 4 extended cab pickup

Dinner – 6:30 PM

Regular Meeting – 7:00 PM

1. Call to Order

- Meeting is governed by the Nebraska Open Meetings Act as posted.
- The ESU #13 Board reserves the right to rearrange the order of the agenda.
- The ESU #13 Board reserves the right to convene an executive session in accordance with § 84-1410

2. Excuse Absent Board Member(s) (Motion Necessary for Approval)

3. Approval of Agenda (Motion Necessary for Approval)

Consent Action Items (Motion Necessary for Approval)

- Minutes of Regular Meeting (April)
- Treasurer's Report
- Fund Balance
- Budget Report
- Claims for Disbursement
- Approval of attendance for educational workshops, conferences, training programs, official functions, hearings, or meetings

Calendar

- **May 23, 2019** – Staff In-service & Dept. Meetings
- **May 27, 2019** – Office closed for Memorial Day
- **June 13, 2019** – New Board Member Connections – Kearney, NE (includes NASB member Golf Outing)
- **June 13-14, 2019** – School Law Seminar – Kearney, NE
- **June 18, 2019** – Regular Board meeting

Public Forum:

- Time limit for each person is three (3) minutes; no response or action taken by the Board.

Reports

- Head Start Director's Report and Policy Council Activity Report for April (uploaded to website)
- Administrator's Report ([Appendix A](#))

4. Old Business:

- **Revision of Board Policy Articles:**

We have been working on revising our Board Policy to align with the Perry Law Firm template that was written specifically for ESUs. The Policy Committee has worked through Article 1 (Unit Organization) and Article 2 (Board Meetings). The article sections have been uploaded to the Board website for review.

Recommendation: First reading. No action necessary.

5. New Business:

- **Soar Office Remodel**

The Board Finance Committee will review bids for the SOAR office remodel prior to our meeting on Tuesday and make a recommendation to the Board for approval of the contract.

Recommendation: Move to approve the Finance Committee's recommendation for the SOAR office remodel contract.

- **2019 ESU 13 Work Truck**

The Board Finance Committee will review bids for the purchase of a 2019 full size 4 X 4 extended cab pickup prior to our meeting on Tuesday and make a recommendation to the Board for approval of the purchase.

Recommendation: Move to approve the Finance Committee's recommendation for purchase of a 2019 full size 4 X 4 extended cab pickup.

- **ESU #13 Menu of Services for 2019-2020 (uploaded to website)**

The results of the ESU #13 internal and external surveys were presented at the April Board meeting. Every year we ask our member districts to evaluate our existing programs and services and offer suggestions for revision and/or expansion to comply with §79-1204: "*ESUs shall act primarily as service agencies in providing core services and services identified and requested by member school districts.*" Feedback from the surveys determines our **Menu of Services** for the next year. At their April meeting, our superintendents (representing a majority of the students) took official action to approve the 2019-2020 **Menu of Services** and recommend them to the ESU #13 Board for funding. The changes are highlighted in yellow.

Recommendation: Move to approve ESU #13's 2019-2020 Menu of Services for funding as recommended by the member districts.

• **2019-2020 ESUCC Master Services Agreement**

We have included a copy of the one-year Master Services Agreement between ESUCC and ESU #13 (uploaded to the website). Page 17 of the agreement lists the cost for each project. I recommend the participation in the follow projects:

- ✓ ESUPDO (Annual Program Fee increases from \$4,131 to \$4,239; participation fees stay the same at \$20.00 per person/day)
- ✓ BlendEd Initiative and Projects:
 - Administration (fee increases from \$5,400 to \$5,500)
 - BlendEd (no fee)
 - Distance Education (no fee)
 - Media on Demand/Learn 360 fee change: \$0.45 per student with statewide student count 199,999 or less; (estimated cost decreases from \$7,073 to \$6,904)
 - Learning Object Repository (per negotiated contract)
 - Instructional Materials: Special Projects (fee increases from \$4,500 to \$5,000)
 - Instructional Materials: Learning Object Acquisitions (fee \$5,000 – no increase)
 - Identity Management (no fee)
 - Coop Purchasing (no fee)
 - SRS (no change in fee - \$5,500 plus tier fee)
- ✓ Legislative and Governmental Relations (fee unchanged at \$1,629.41)

Recommendation: Move to approve ESU #13's participation in the above-listed ESUCC cooperative projects for 2019-2020 and authorize the Interim Administrator to execute the agreement.

• **Revision and Updated Head Start Policies and Procedures:**

As per the Performance Standards, we need Board approval of revised Policy and Procedures. The Transportation Written Plans and Family & Community Partnership Written Plans have been uploaded to the Board webpage for review. Policy Council approved these policies at April 30, 2019 Policy Council meeting.

Recommendation: Move to approve the revised Head Start Transportation Written Plans and Family & Community Partnership Written Plans.

• **Accreditation for 2019-2020:**

We received official notification that the State Board of Education voted at their meeting on May 3, 2019 to grant the Commissioner of Education the authority to approve our application and classify ESU #13 as accredited

based on our assurance of compliance with the provisions of Rule 84. This status is in effect for the period of July 1, 2019-June 30, 2020.

Recommendation: Information item only. No action required.

- **Employee Contracts for 2019-2020**

We have offered a 2019-2020 employee contract to **Nikita Anderson** as an early childhood special educator. She will be completing her Early Childhood Inclusive degree from Chadron State College in May. She is currently a student teacher at Scottsbluff Public Schools. She will be pursuing Early Childhood Special Education Licensure.

We have offered a 2019-2020 employee contract to **Leah Reed** as a school psychologist. Leah earned her graduate degree at the University of Northern Colorado. She worked as a school psychologist in Colorado and South Dakota.

We have offered a 2019-2020 employee contract to **Kamie Rhodes** as a communication assistant. Kamie is currently a teacher at Morrill High School. She earned a Bachelor of Science degree in Communication Disorders and Deaf Education from Utah State University. She also earned a Bachelor of Science degree in Education from Chadron State College.

We have offered a 2019-2020 employee contract to **Madison Junker** as the LifeLink teacher. Madison earned her Bachelor of Arts from American University and her Master of Arts in Special Education from California State University including Education Specialist Instruction Credential. For the past three years, she has been the Special Education teacher at San Francisco Unified district.

Recommendation: Approve the 2019-2020 employee contracts with Nikita Anderson, Leah Reed, Kamie Rhodes, and Madison Junker.

- **Degreed and Classified Staff Compensation:**

When compensation packages have been set for the Administrator and certificated staff, the Board needs to take official action regarding degreed and classified staff compensation for 2019-2020. The approved negotiation package for certified staff is set at 2.5% increase annually for 2019-20 and 2020-21.

Recommendation: Your decision.

6. Approval of Minutes (Motion necessary for Approval)

7. Adjournment

APPENDIX A

ESU #13 BOARD NOTES May 2019

Construction updates

- **Sidney office** – The WNCC board approved going forward with planning and design.
- **Vehicle/Bus Storage Building** - Work continues on the vehicle/bus storage building here at 42nd street.
- **CDC Remodel:** the remodeling is on schedule

WNCC/ESU 13 LEASE

We are in the process of writing the lease for the CDC building.

Panhandle Beginnings Day Treatment

School superintendents met on May 13th to talk about a funding formula for schools to support the day treatment program. The Sherwood Foundation grant application requires evidence of additional funding commitment and support from our school district partners. We have supplied a formal MOU (uploaded to the website) that we presented to the superintendents.

ESU #13's Strategic Plan Update

Directors have been working on implementing the strategic plan. Recent activity has included setting up a mentoring program for new staff and performing a self-assessment related to the system of support provided by ESU 13.

Buffett Early Childhood Institute Report

The Nebraska Panhandle: An Assessment of Birth-Grade 3 Care and Education Report will be distributed to each Board member Tuesday night.

Addendums to Contracts and MOU's for Summer Staff

VALTS/NEVA, OT, Speech/Language, Deaf Ed, Early Childhood, Migrant Education and our new MTSS Facilitator will be working some summer hours. Addendums to their 2018-19 contracts have been written and MOUs for Migrant Ed staff are being written.

Copier Replacement

One of our copier/printer/fax machines has died. We are currently renting a replacement, but will need to put out for bids on a new, higher-capacity machine.